
CLEAR® IN THE PALANTIR APPLICATION

USER GUIDE



THOMSON REUTERS™

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INTRODUCTION TO THE CLEAR APPLICATION

Thomson Reuters, in close collaboration with Palantir and Praescient Analytics, has developed an application incorporating CLEAR public records data within the Palantir analytic platform.

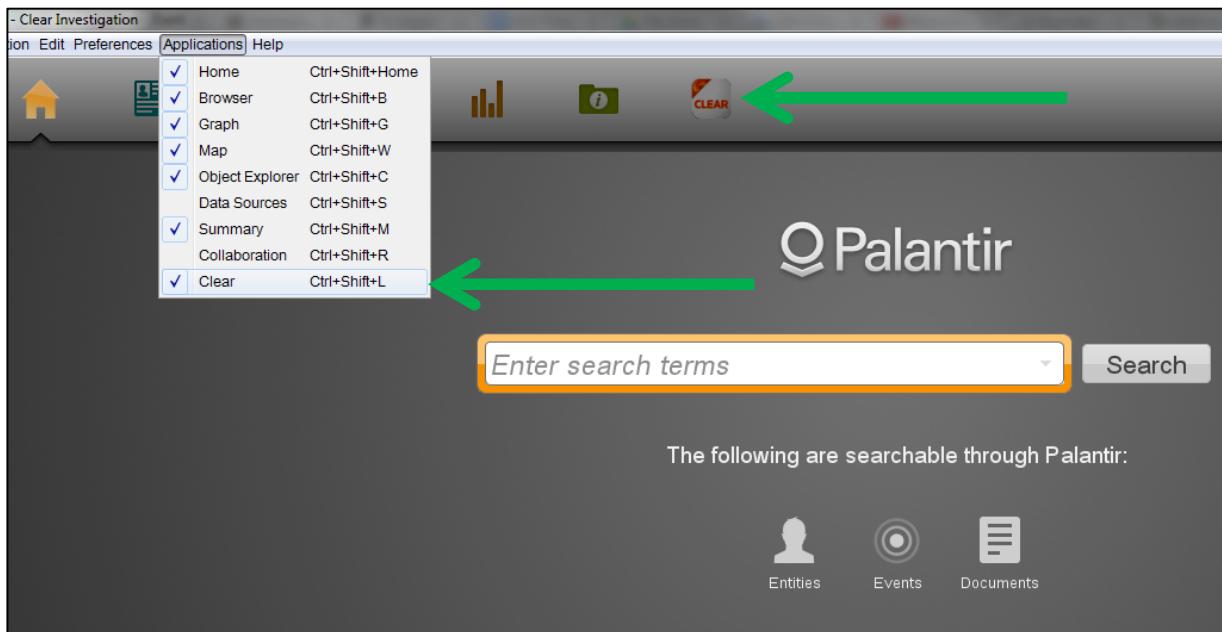
CLEAR organizes and aggregates public and proprietary records data from many different sources to provide access to data that is both current and robust in coverage.

This User Guide will demonstrate how to use the application to conduct a public records investigation. All data related to people and events within this document are notional, and any resemblance to real people or events is purely coincidental.

Thomson Reuters is committed to protecting privacy, civil rights, and civil liberties. CLEAR data is subject to strict federal laws. All CLEAR customers are organizations credentialed by Thomson Reuters, many of whom are law enforcement agencies. All searches must have a valid, permissible use related to an investigation.

I. OPENING THE CLEAR APPLICATION IN PALANTIR

Click on the CLEAR Application in Palantir's Applications menu to enable the CLEAR Application within Palantir. Then, click on the CLEAR icon in the Palantir toolbar to open the CLEAR Application.



II. PERFORMING A CLEAR SEARCH

A. Phone Search – Overview

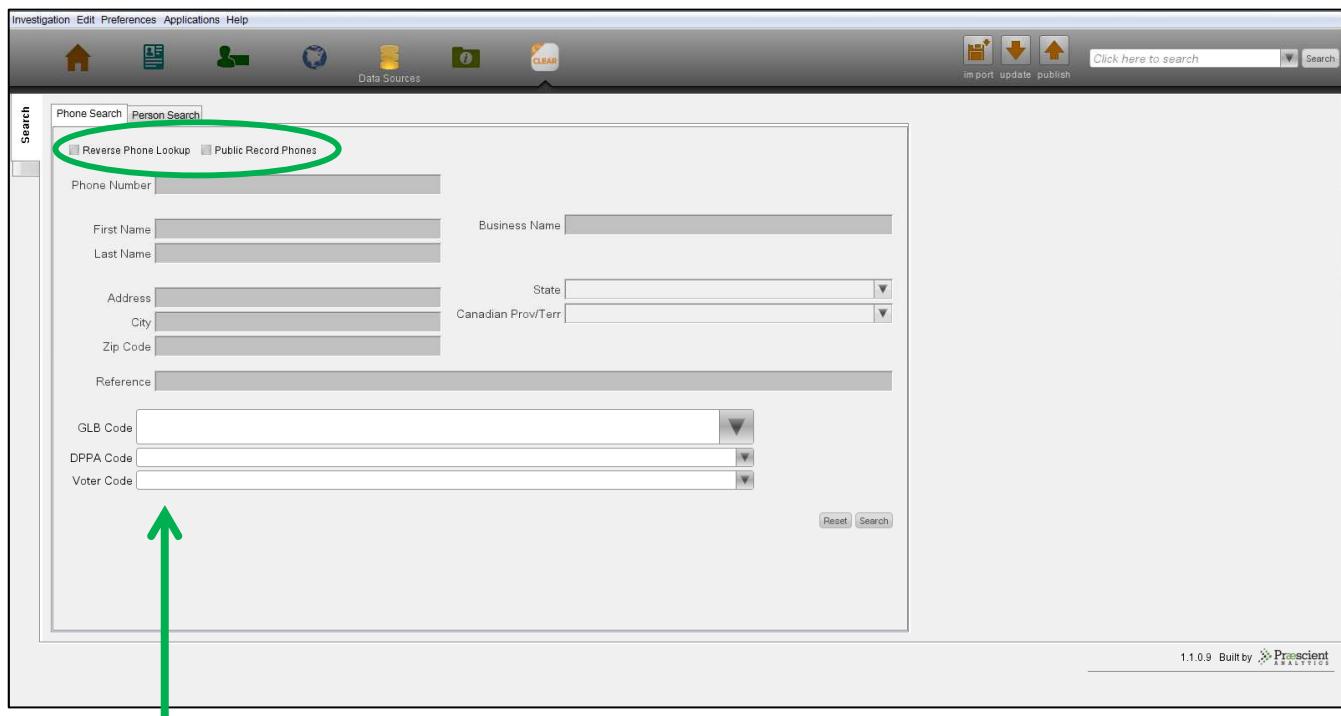
A Phone Search may be used to find information related to a phone number, including subscriber name (person or business), address, and carrier data. In addition, this search may also include applicable consumer bureau data and utility records.

Searches may be conducted either by providing a name and/or address to obtain a phone number, or by providing a phone number, which is referred to as a reverse phone lookup, to obtain the associated subscriber name and address of a person or business.

The Phone Search tab contains two data source search options: Reverse Phone Lookup and Public Record Phones.

- The Reverse Phone Lookup search is intended to find the associated subscriber of a phone number
- The Public Records Phones search is intended to find Persons, Businesses, Addresses and Phones associated with your search criteria

When you conduct a Phone Search, you have the option of searching against one or both of these data sources.



The screenshot shows the CLEAR application interface. At the top, there is a navigation bar with links for Investigation, Edit, Preferences, Applications, and Help. Below the navigation bar is a toolbar with icons for Home, Data Sources, and a CLEAR button. To the right of the toolbar is a search bar with the placeholder 'Click here to search' and buttons for import, update, publish, and search. The main area is titled 'Search' and contains two tabs: 'Phone Search' (which is selected) and 'Person Search'. Under the 'Phone Search' tab, there are two buttons: 'Reverse Phone Lookup' (which is highlighted with a green circle) and 'Public Record Phones'. Below these buttons are several search fields: 'Phone Number', 'First Name', 'Last Name', 'Address', 'City', 'Zip Code', 'Business Name', 'State', 'Canadian Prov/Terr', 'Reference', 'GLB Code', 'DPPA Code', and 'Voter Code'. At the bottom right of the search form are 'Reset' and 'Search' buttons. A green arrow points upwards from the bottom of the search form towards the top of the page, and a green circle highlights the 'Reverse Phone Lookup' button.

Note on Permissible Use Codes: In order to perform any search within the CLEAR Application, you must enter a code for all three Permissible Purpose Code fields (GLB Code, DPPA Code, and Voter Code). If you are unsure about which values to use for these fields, please consult your organization's analyst staff management.

To maintain compliance with the privacy provisions of the federal Gramm-Leach-Bliley Act, and the subsequent regulations adopted by the Federal Trade Commission ("GLB"), you must select only a single purpose from the presented list. Misrepresenting your access purpose is a violation of our subscriber agreement and certain federal and state laws. Any use of information maintained by West, a Thomson Reuters business, other than for the selected permissible purpose is grounds for account termination and may be referred to the appropriate governmental agency.

The Driver's Privacy Protection Act (DPPA) was enacted to prevent any Department of Motor Vehicles (DMV) officer, employee or contractor from knowingly disclosing or making available to any person or entity the personal information (Social Security Number, Date of Birth, Driver License number, name, address, phone number, etc.), associated or contained within a motor vehicle record. This act does not include or affect accident reports, violations (MVRs) and driver status.

There are several possible exemptions for individuals or entities to access DMV-based personal information. Since CLEAR is a restricted service, we have shortened and combined some of these exemptions to reflect our current customer base.

Due to data privacy restrictions imposed by state laws, users accessing voter registration records will be required to acknowledge compliance with the law and to indicate the intended permissible "use" for the data.

B. Phone Search – Conducting a Search

1. Check the boxes for the data sources you would like to include in your search.
2. Fill out the fields with information about the phone, business or individual you would like to search.
3. Optional: fill out the Reference field to name or annotate the reason for your search (this will not impact your search results).
4. When you are ready, click Search.

Investigation Edit Preferences Applications Help

Phone Search Person Search

Reverse Phone Lookup Public Record Phones

Phone Number 651-396-0726

First Name Jane

Last Name Sample

Address

City

Zip Code

Business Name

State Minnesota

Canadian Prov/Terr

Reference

GLB Code A - For use in complying with federal, state, or local laws, rules, and other applicable legal requirements.

DPPA Code 1 - For official use by a Court, Law Enforcement Agency or other Government agency.

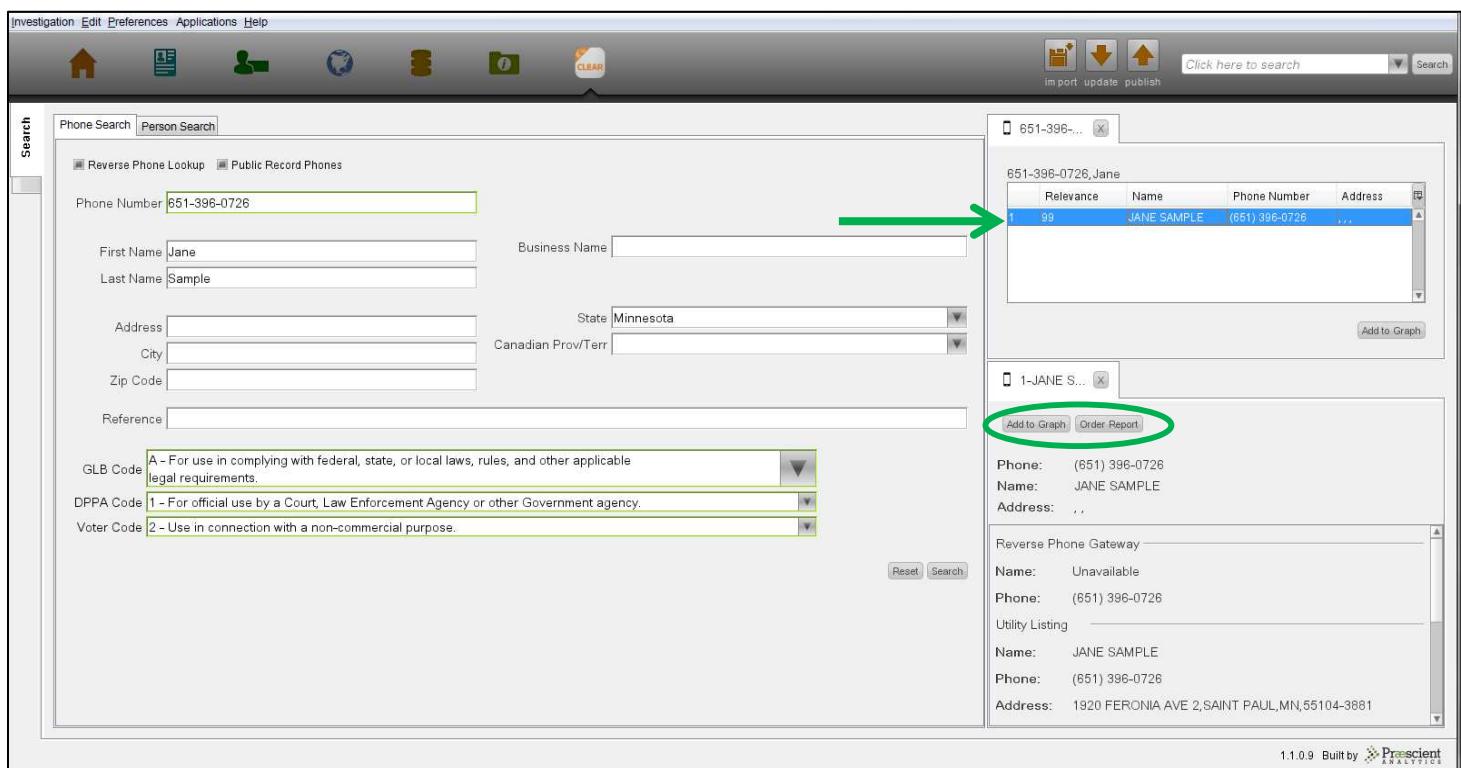
Voter Code 2 - Use in connection with a non-commercial purpose.

Import update publish Click here to search Search

1.1.0.9 Built by Praxis

C. Phone Search – Results

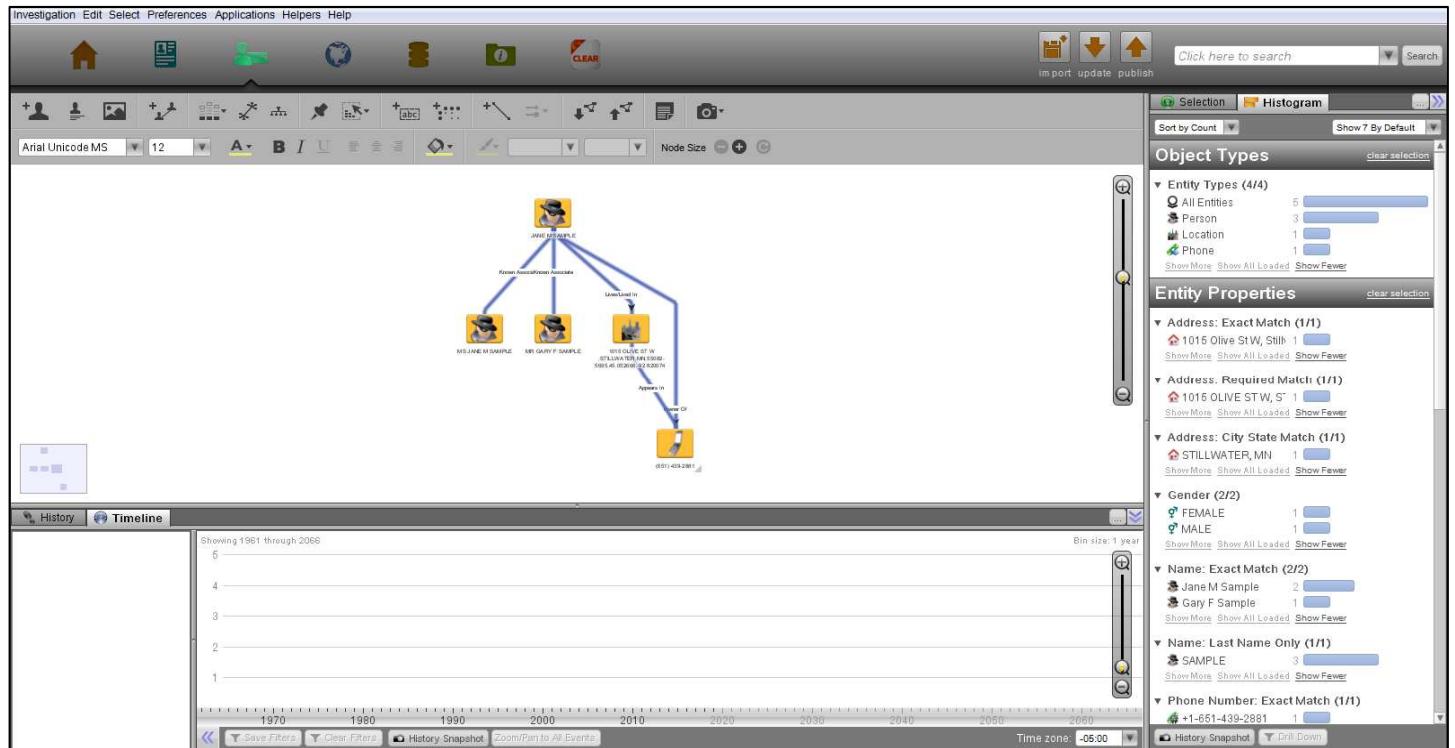
1. After you click Search, you will see the results in the top right of your screen. You may find multiple results for your search query based on the CLEAR data that matched your search criteria.
2. Select one or more of the results to display a preview snapshot of that result in the bottom right of the screen.
3. Click on Add to Graph to add the result objects to the Graph Application.
4. Click on Order Report to request a comprehensive report for the selected subject. (See Section III A: Requesting a Report: Phone Search for further instruction).



The screenshot shows the CLEAR application interface. On the left, the 'Phone Search' tab is active, showing search fields for Phone Number (651-396-0726), First Name (Jane), Last Name (Sample), Address, City, Zip Code, and Reference. Below these are dropdowns for GLB Code (A - For use in complying with federal, state, or local laws, rules, and other applicable legal requirements.), DPPA Code (1 - For official use by a Court, Law Enforcement Agency or other Government agency.), and Voter Code (2 - Use in connection with a non-commercial purpose.). On the right, a search result for '651-396-0726, Jane' is displayed in a preview window. The result table includes columns for Relevance, Name, Phone Number, and Address. The preview window also shows the 'Add to Graph' and 'Order Report' buttons, which are circled in green. At the bottom right of the application window, the text '1.1.0.9 Built by Prescient ANALYTICS' is visible.

D. Phone Search – Adding to Graph

After you click Add to Graph, the Graph icon will flash and the selected search result objects will be visible on the Graph workspace.



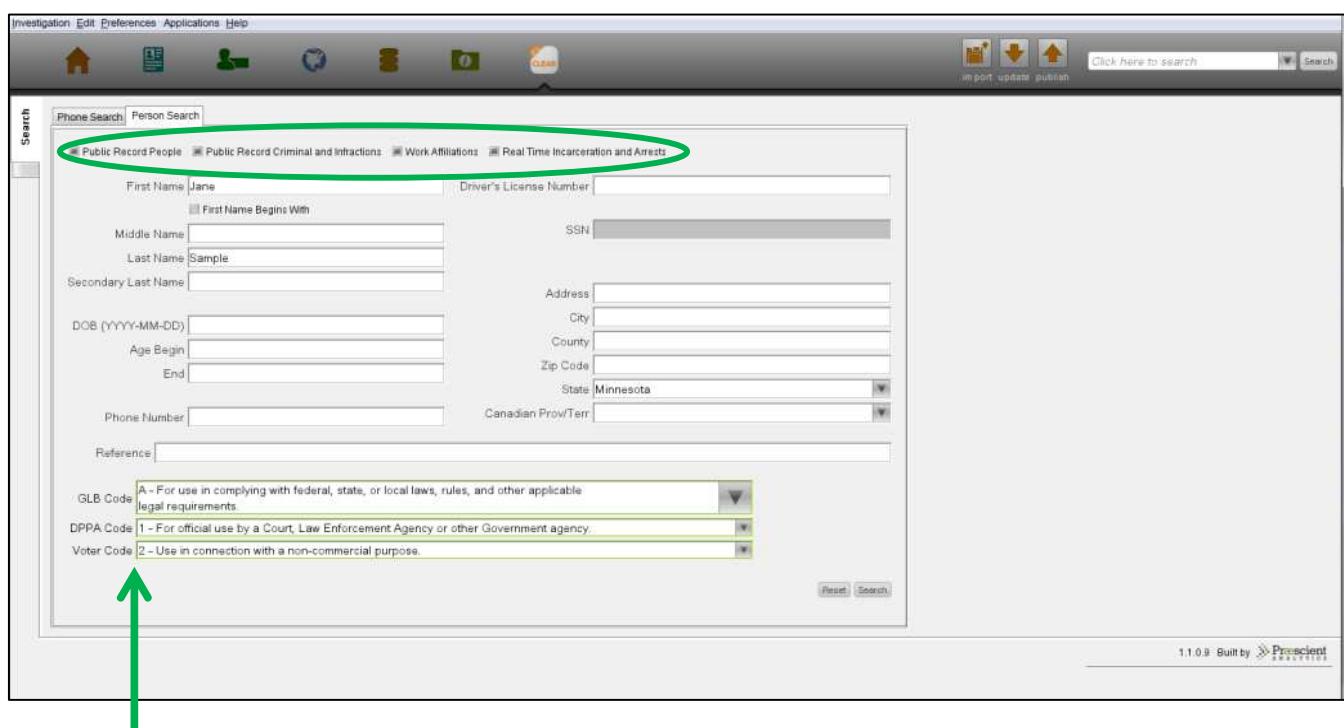
E. Person Search – Overview

A Person Search may be used to find information related to a subject using public record proprietary data. In addition, this search may also include applicable consumer bureau data, phone numbers, utility records, death filings, associated driver licenses, health care provider information, and any criminal or arrest records.

A Person Search is intended to find information about people across four data source search types:

- Public Record People (includes consumer bureau data, phone numbers, utility records, death filings, associated driver licenses, etc.)
- Work Affiliations
- Public Record Criminal and Infractions
- Real Time Incarceration and Arrests

When you conduct a Person Search, you have the option of using one or more of these search options.



The screenshot shows the CLEAR Application's Person Search interface. At the top, there are several icons and a menu bar with options like Investigation, Edit, Preferences, Applications, and Help. Below the menu is a toolbar with icons for Home, Import, Update, Publish, and Search. The main search area has tabs for Phone Search and Person Search, with Person Search selected. A dropdown menu for 'Search Type' is open, showing four options: Public Record People (selected), Public Record Criminal and Infractions, Work Affiliations, and Real Time Incarceration and Arrests. The search form includes fields for First Name (Jane), Middle Name, Last Name (Sample), Secondary Last Name, DOB, Age (Begin and End), Phone Number, Driver's License Number, SSN, Address, City, County, Zip Code, State (Minnesota), Canadian Prov/Terr, Reference, GLB Code (with a note about legal requirements), DPPA Code (with a note about official use by a Court, Law Enforcement Agency or other Government agency), and Voter Code (with a note about non-commercial purpose). At the bottom right are 'Reset' and 'Search' buttons, and a footer note: '1.1.0.0 Built by Proscient ANALYTICS'.

Note on Permissible Use Codes: In order to perform any search within the CLEAR Application, you must enter a code for all three Permissible Purpose Code fields (GLB Code, DPPA Code, and Voter Code). If you are unsure about which values to use for these fields, please consult your organization's analyst staff management.

To maintain compliance with the privacy provisions of the federal Gramm-Leach-Bliley Act, and the subsequent regulations adopted by the Federal Trade Commission ("GLB"), you must select only a single purpose from the presented list. Misrepresenting your access purpose is a violation of our subscriber agreement and certain federal and state laws. Any use of information maintained by West, a Thomson Reuters business, other than for the selected permissible purpose is grounds for account termination and may be referred to the appropriate governmental agency.

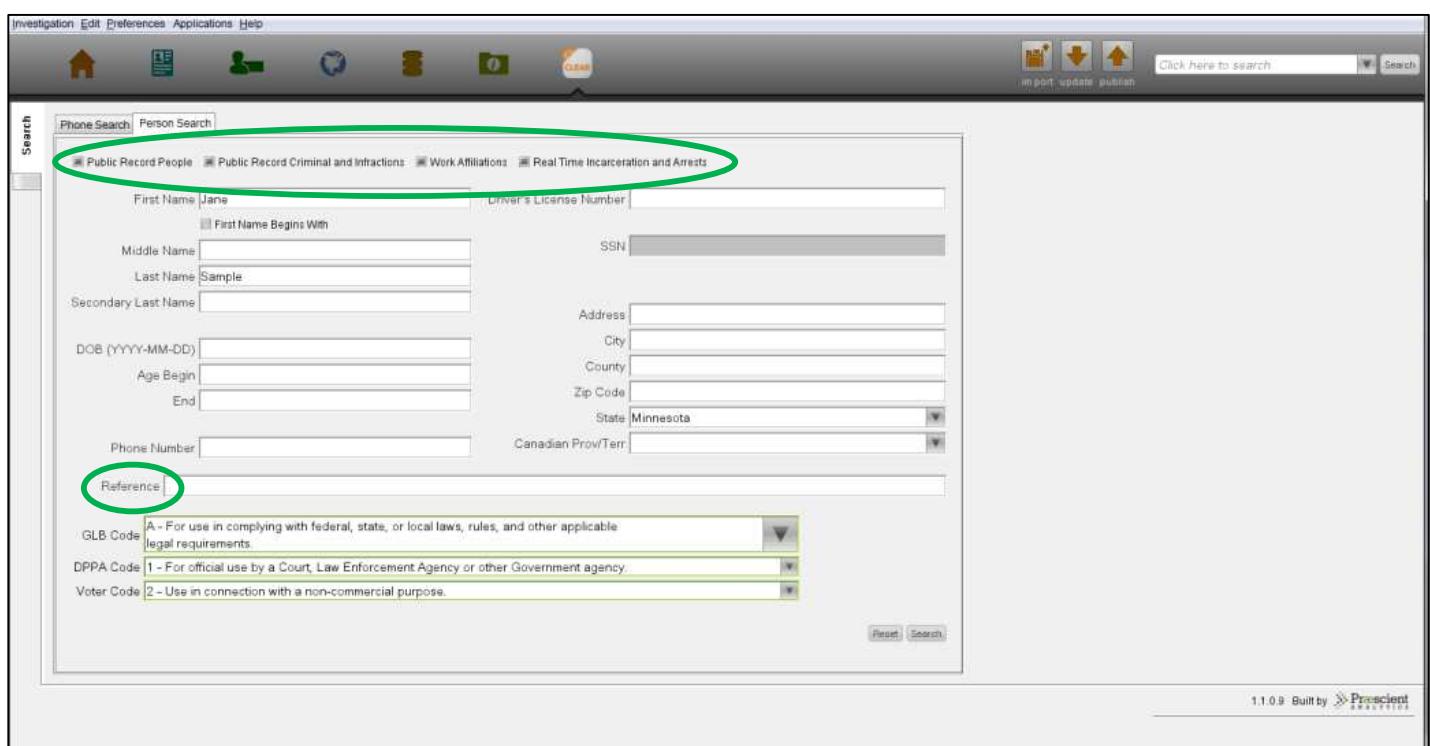
The Driver's Privacy Protection Act (DPPA) was enacted to prevent any Department of Motor Vehicles (DMV) officer, employee or contractor from knowingly disclosing or making available to any person or entity the personal information (Social Security Number, Date of Birth, Driver License number, name, address, phone number, etc.), associated or contained within a motor vehicle record. This act does not include or affect accident reports, violations (MVRs) and driver status.

There are several possible exemptions for individuals or entities to access DMV-based personal information. Since CLEAR is a restricted service, we have shortened and combined some of these exemptions to reflect our current customer base.

Due to data privacy restrictions imposed by state laws, users accessing voter registration records will be required to acknowledge compliance with the law and to indicate the intended permissible "use" for the data.

F. Person Search – Conducting a Search

1. Check the boxes for the data sources you would like to include in your search.
2. Fill out the fields with information about the individual you would like to search.
3. Optional: fill out the Reference field to name or annotate the reason for your search (this will not impact your search results).
4. When you are ready, click Search.



The screenshot shows the 'Person Search' interface. At the top, there are several data source checkboxes: 'Public Record People' (checked), 'Public Record Criminal and Infrctions', 'Work Affiliations', and 'RealTime Incarceration and Arrests'. Below these are various search fields: First Name (Jane), Middle Name, Last Name (Sample), Secondary Last Name, DOB (YYYY-MM-DD), Age Begin, End, Phone Number, Driver's License Number, SSN, Address, City, County, Zip Code, State (Minnesota), Canadian Prov/Terr, and a 'Reference' field. The 'Reference' field is circled in green. At the bottom, there are dropdown menus for GLB Code (A - For use in complying with federal, state, or local laws, rules, and other applicable legal requirements) and DPPA Code (1 - For official use by a Court, Law Enforcement Agency or other Government agency, 2 - Use in connection with a non-commercial purpose). There are also 'Reset' and 'Search' buttons.

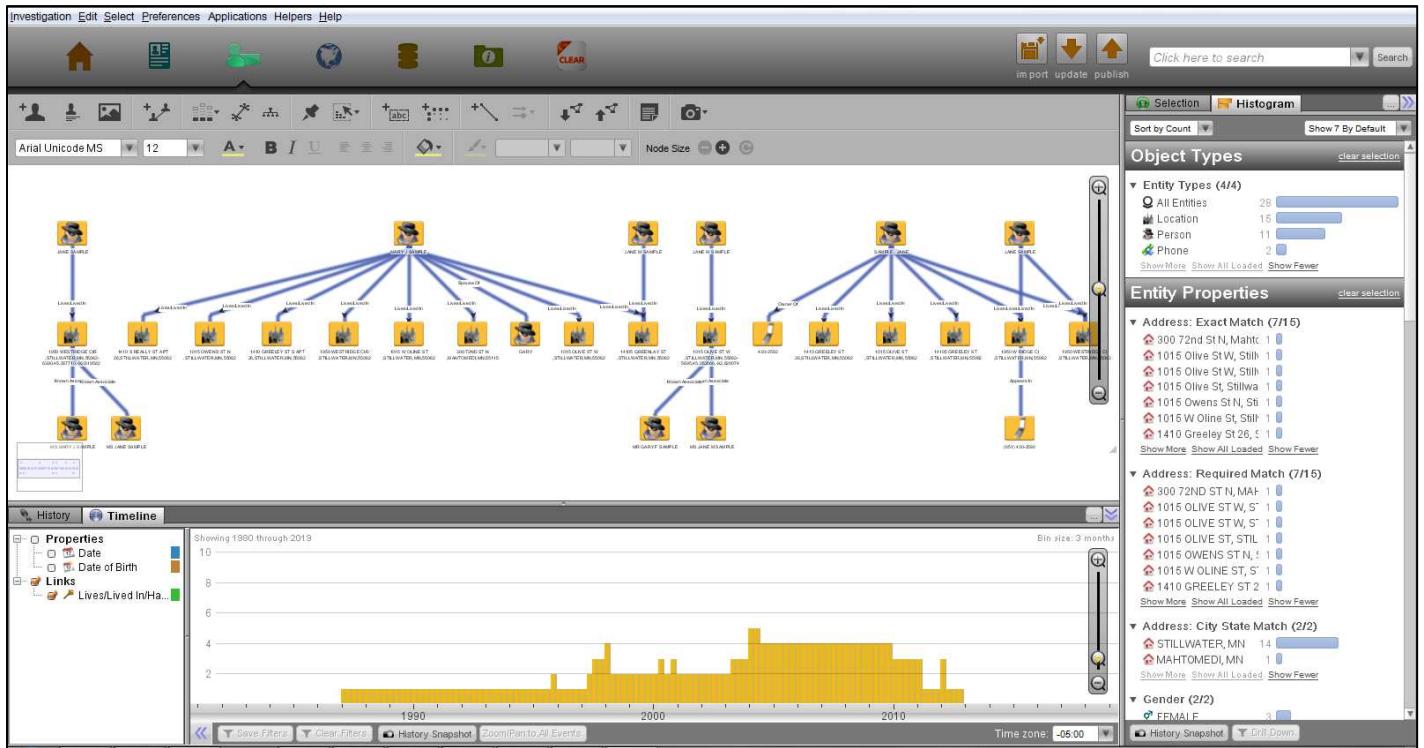
G. Person Search – Results

1. After you click Search, you will see the results in the top right of your screen. You may find multiple results for your search query based on the CLEAR data that matched your search criteria.
2. Select one or more of the results to display a preview snapshot of that result in the bottom right of the screen.
3. Click on Add to Graph to add the result objects to the Graph Application.
4. Click on Order Report to request a comprehensive report for the selected subject. (See Section III B: Requesting a Report: Person Search for further instruction).

The screenshot shows the CLEAR Person Search interface. On the left, the search form is filled with the following values: First Name (Jane), Middle Name (), Last Name (Sample), Secondary Last Name (), DOB (YYYY-MM-DD) (), Age Begin (), End (), Phone Number (), Canadian Prov/Terr (), and Reference (). Below the form are three dropdown menus for GLB Code, DPPA Code, and Voter Code, each with a single option selected. At the bottom right of the search form are 'Read' and 'Search' buttons. On the right side of the interface, there are two preview snapshots. The top snapshot, titled 'Jane, Sam... (X)', shows a table of search results for 'Jane, Sample, MN' with columns for Relevance, Name, SSN, and Date of Birth. The result for 'JANE SAMPLE' is highlighted with a green arrow. The bottom snapshot, titled '3-JANE S... (X)', shows buttons for 'Add to Graph' and 'Order Report', both of which are circled in green. Below these snapshots, there are sections for 'Household Listing' and 'Experian', each with a table of data. At the very bottom right of the interface, the text '1.1.0.9 Built by Prescient' is visible.

H. Person Search – Adding to Graph

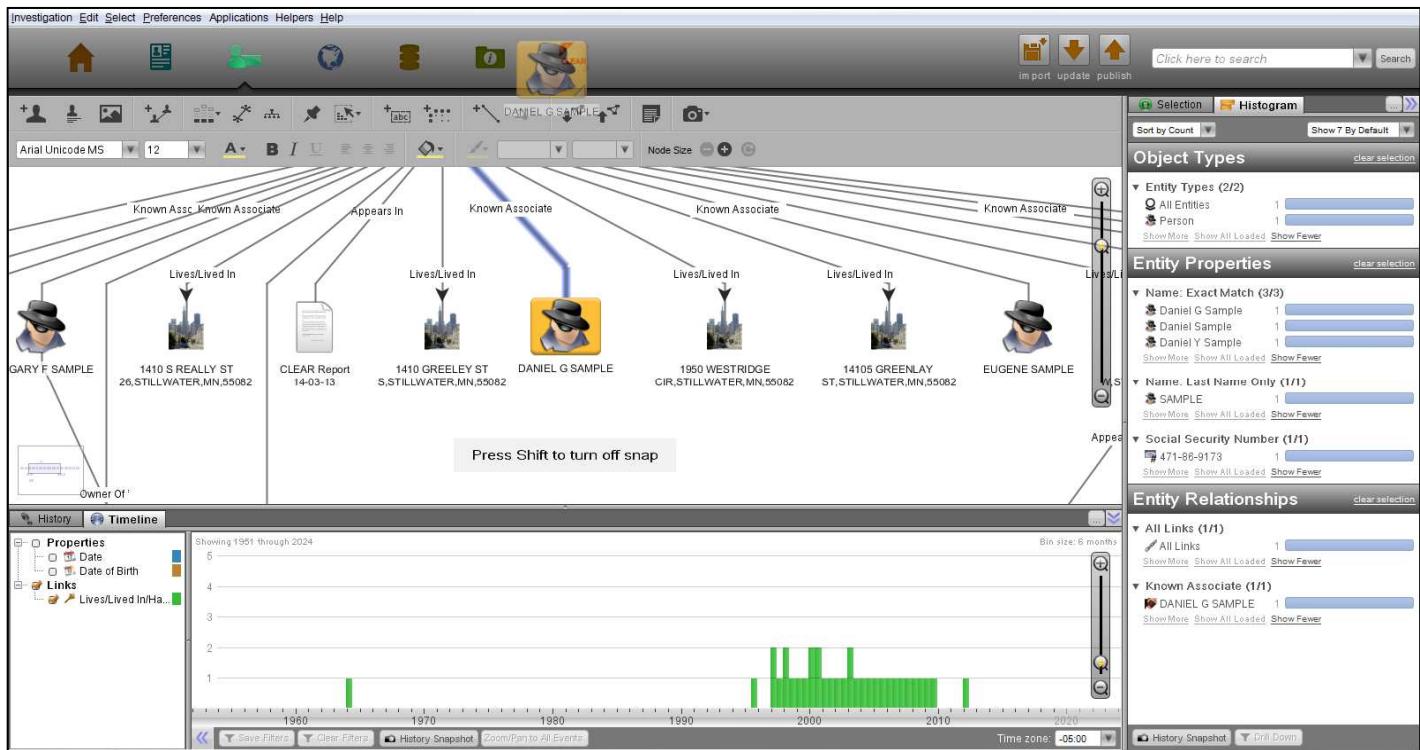
After you click Add to Graph, the Graph icon will flash and the selected search result objects will be visible on the Graph workspace.



I. Dragging Objects from the Graph to CLEAR

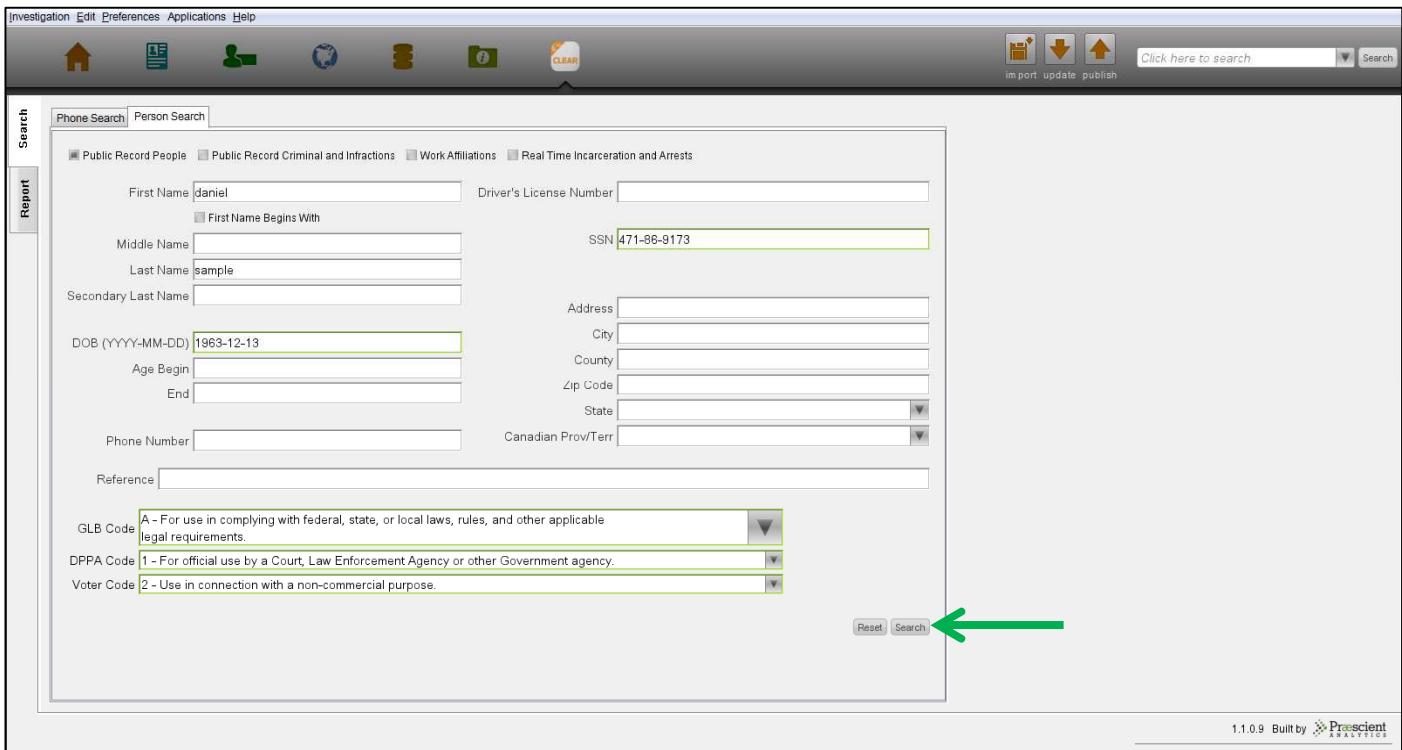
Objects on the Graph Application workspace can be dragged into the CLEAR Application to perform a search.

1. Select the object you would like to conduct a search on, and drag it with your mouse onto the CLEAR Application icon on the Palantir toolbar.



2. The object you have dragged into the CLEAR Application will now populate the fields of the appropriate searches.
3. Select the tab for the type of search you would like to perform.
4. Select any data sources you would like to include in your search and refine your search criteria as necessary.

5. When you are ready, click Search.



The screenshot shows the CLEAR search interface. The search bar at the top contains the text "Click here to search". Below the search bar, there are several icons: a house, a document, a person, a globe, a briefcase, and a clear button. To the right of the icons are buttons for "import", "update", and "publish".

The main search area is titled "Person Search". It includes a "Report" button on the left. The search criteria are as follows:

- First Name: Daniel
- Driver's License Number: (empty)
- First Name Begins With: (empty)
- Middle Name: (empty)
- SSN: 471-86-9173
- Last Name: sample
- Secondary Last Name: (empty)
- Address: (empty)
- City: (empty)
- County: (empty)
- Zip Code: (empty)
- State: (empty)
- DOB (YYYY-MM-DD): 1963-12-13
- Age Begin: (empty)
- End: (empty)
- Phone Number: (empty)
- Canadian Prov/Terr: (empty)
- Reference: (empty)
- GLB Code: A - For use in complying with federal, state, or local laws, rules, and other applicable legal requirements.
- DPPA Code: 1 - For official use by a Court, Law Enforcement Agency or other Government agency.
- Voter Code: 2 - Use in connection with a non-commercial purpose.

At the bottom right of the search area are "Reset" and "Search" buttons. A green arrow points to the "Search" button. The footer of the interface includes the text "1.1.0.9 Built by Prescient ANALYTICS".

III. REQUESTING A REPORT

A. Requesting a Report: Phone Search

1. When you click Order Report as part of a Phone Search, you may be presented with a “Candidates” list, which is a list of potential person subjects for the report that are associated with the Phone Search results returned. You must choose one of these candidates before generating a report.
2. On the left side of the screen, check one of the Report Type options:
 - **Contact Report:** Contains primary subject information including alias and address information. This report also provides information on 1st degree relatives, neighbors, and associates, which include listed phone numbers and most recent addresses.
 - **Basic Report:** Contains the subject information as well as address information from three consumer reporting agencies. Two of the consumer reporting agencies are live gateway calls that will return the most up-to-date information they have for the subject. This report also includes other national and state databases for a summary of historical addresses, information related to Social Security Numbers, employers, driver licenses, phone numbers, and infractions.
 - **National Comprehensive Report:** Contains the subject information as well as address information from three consumer reporting agencies. Two of the consumer reporting agencies are live gateway calls that will return the most up-to-date information they have for the subject. This report also includes other extensive national and state databases for a summary of assets, driver licenses, professional licenses, real properties, vehicles and much more.
 - **Provider Comprehensive Report:** Contains information across all states associated with the subject. Information returned will include the subject’s name, aliases, social security number, dates of birth, address and phone history. Live gateways to two consumer bureau agencies return the most up-to-date information available for the subject. In addition, the report will include other extensive national and state database for a summary of Federal and State Sanctions, NPI records, Assets, Driver Licenses, Nationwide Healthcare Licenses, Business Associations, Property Ownership, Live Gateway to Vehicle Registrations, and much more.
3. In the center of the screen, select the information you would like included on your subject’s report.

4. Check the Get PDF Report box to generate a PDF version of the report in Palantir's Graph Application. The text of the report may be subsequently tagged within the Browser Application.

5. When you are ready, click Order Report.

Investigation Edit Preferences Applications Help

Search

Report

1-JANE SAM... 1-JANE SAM...

Candidates

Reference

JANE SAMPLE-DOCUMENT 2411 SUMMIT AVENUE SAINT PAUL MN
JANE SAMPLE, 1820 FERONIA AVE, SAINT PAUL, MN
JANE SAMPLE, 1820 FERONIA AVE, SAINT PAUL, MN

Report Type

Contact
 Basic
 National Comprehensive
 Provider Comprehensive
 Get PDF report

Address Fraud Alerts
 Driver's Licenses
 Other Names
 Phone Listings for Subject's Addresses
 Real Property Ownership & Deed Transfers
 Real-Time Vehicles
 Possible Vehicles

Relatives - Degree of Separation
 First
 Second
 Third

Possible Associates

Add Associates Options
 Associates for the three most Current Addresses
 Associates for all Previous Addresses

Limit To

Neighbor Listings for Subject's Addresses

Add Neighbors Options
 Neighbors for the three most Current Addresses
 Neighbors for all Previous Addresses

Clear Selections

1.1.0.9 Built by Prescient Solutions

B. Requesting a Report: Person Search

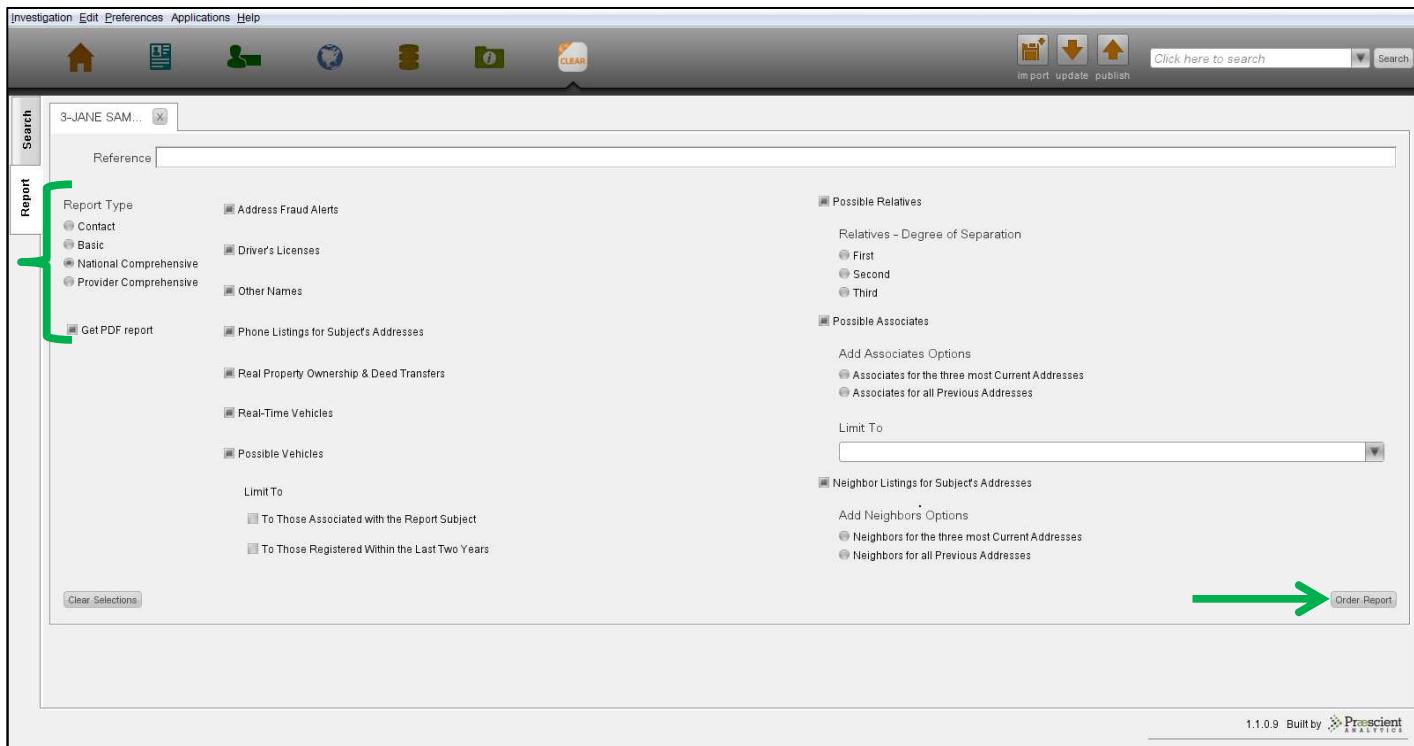
1. Check one of the Report Type options on the left side of the screen:

- **Contact Report:** Contains primary subject information including alias and address information. This report also provides information on 1st degree relatives, neighbors, and associates, which include listed phone numbers and most recent addresses.
- **Basic Report:** Contains the subject information as well as address information from three consumer reporting agencies. Two of the consumer reporting agencies are live gateway calls that will return the most up-to-date information they have for the subject. This report also includes other national and state databases for a summary of historical addresses, information related to Social Security Numbers, employers, driver licenses, phone numbers, and infractions.
- **National Comprehensive Report:** Contains the subject information as well as address information from three consumer reporting agencies. Two of the consumer reporting agencies are live gateway calls that will return the most up-to-date information they have for the subject. This report also includes other extensive national and state databases for a summary of assets, driver licenses, professional licenses, real properties, vehicles and much more.
- **Provider Comprehensive Report:** Contains information across all states associated with the subject. Information returned will include the subject's name, aliases, social security number, dates of birth, address and phone history. Live gateways to two consumer bureau agencies return the most up-to-date information available for the subject. In addition, the report will include other extensive national and state database for a summary of Federal and State Sanctions, NPI records, Assets, Driver Licenses, Nationwide Healthcare Licenses, Business Associations, Property Ownership, Live Gateway to Vehicle Registrations, and much more.

2. In the center of the screen, select the information you would like included on your subject's report.

3. Check the Get PDF Report box to generate a PDF document version of the report in Palantir's Graph Application. The text of the report may be subsequently tagged within the Browser Application.

4. When you are ready, click Order Report.



Investigation Edit Preferences Applications Help

Home CLEAR Import update publish Click here to search Search

Search Reference

Report

Report Type

- Contact
- Basic
- National Comprehensive
- Provider Comprehensive

Get PDF report Address Fraud Alerts Possible Relatives

Phone Listings for Subject's Addresses Relatives - Degree of Separation

Real Property Ownership & Deed Transfers First

Real-Time Vehicles Second

Possible Vehicles Third

Limit To

To Those Associated with the Report Subject Possible Associates

To Those Registered Within the Last Two Years Add Associates Options

Clear Selections Associates for the three most Current Addresses

Associates for all Previous Addresses

Neighbor Listings for Subject's Addresses Limit To

Add Neighbors Options Neighbors for the three most Current Addresses

Neighbors for all Previous Addresses Order Report

1.1.0.9 Built by Prascient ANALYTICS

C. Adding to Graph from the Request Report Screen

After you have requested a report, you will have the option of adding the objects in the report to the Graph Application.

1. Select the sections of the report you would like to add to the Graph by checking the boxes on the left side of the screen. The sections of the report that are available to be added to the Graph are as follows:

- Subject Section (added to the Graph automatically)
- AKAs Section
- Other SSN's for Subject Section
- Address Section
- Address Fraud Section
- Phone Listing Section
- Real Time Vehicles Section
- Business Affiliations Section
- Criminal Section
- Possible Relatives Section
- Possible Associates Section

2. To preview a specific report section, select any of the hyperlinked report section titles on the left side of the screen or scroll through the report preview using the scroll bar on the right side of the screen.

Report Type: NatComp, GLB = A, DPPA = 1, VOTER = 2,
 Address Fraud Alerts = true,
 Driver's Licenses = true, Other Names = true,
 Phone Listings for Subjects Addresses = true, Real-Time Vehicles = true, Possible Relatives = true,
 Relatives - Degree of Separation = 1,

Subject Section
 JANE M SAMPLE
 Name: JANE M SAMPLE
 Birth Date: 08/09/1939
 Identification: 474-42-6991, MN

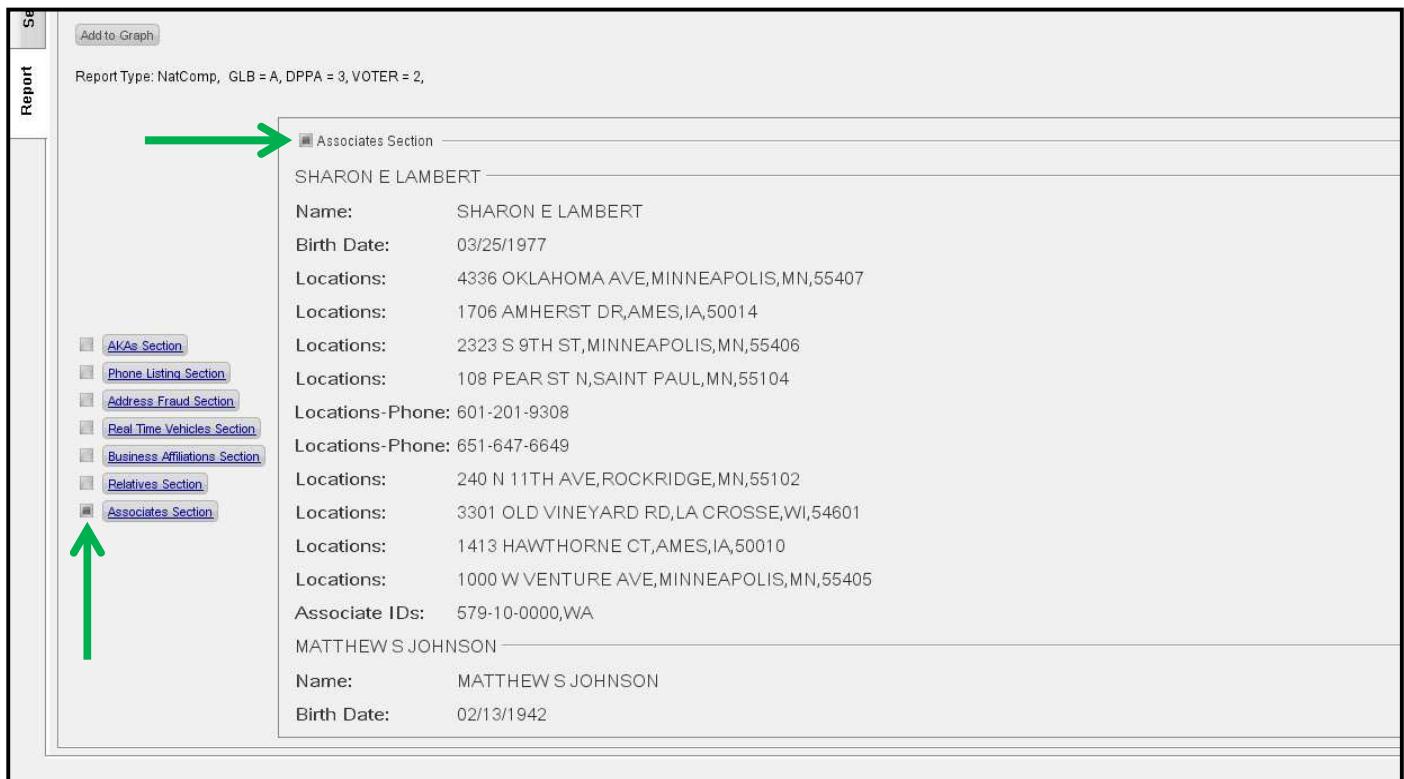
AKAs Section
 JANE M SAMPLE
 Identification: 474-42-6991

Address Section
 14105 GREENLAY ST, STILLWATER, MN, 55082
 Address: 14105 GREENLAY ST, STILLWATER, MN, 55082
 First Reported Date: 01/11/1998
 Last Reported Date: 01/11/1998
 Source: Address Compilation - , Experian 01/11/1998 - 01/11/1998
 14105 GREELEY ST, STILLWATER, MN, 55082

1.1.0.9 Built by Prescient Analytics

3. To select one or more report sections to add to the Palantir Graph, select the appropriate check boxes next to the hyperlinked report section titles on the left side of the screen, or select the corresponding check boxes next to each report section title within the preview area. These two sets of check boxes are synchronized, such that if you check one, the other corresponding check box will be checked as well. This enables you to quickly preview a section and choose whether to add that section to the Graph.

4. When you are ready, click Add to Graph.



The screenshot shows the 'Report' tab selected in the top left. The main area displays a preview of a report section for 'Associates Section' under 'Report Type: NatComp, GLB = A, DPPA = 3, VOTER = 2'. The preview content includes details for two individuals: SHARON E LAMBERT and MATTHEW S JOHNSON, with various location and contact information. On the left sidebar, there is a list of report sections with checkboxes: AKAs Section, Phone Listing Section, Address Fraud Section, Real Time Vehicles Section, Business Affiliations Section, Relatives Section, and Associates Section. The 'Associates Section' checkbox is checked and highlighted with a green arrow. Another green arrow points to the 'Associates Section' title in the preview area.

Report Type: NatComp, GLB = A, DPPA = 3, VOTER = 2

Associates Section

SHARON E LAMBERT

Name: SHARON E LAMBERT
Birth Date: 03/25/1977
Locations: 4336 OKLAHOMA AVE, MINNEAPOLIS, MN, 55407
Locations: 1706 AMHERST DR, AMES, IA, 50014
Locations: 2323 S 9TH ST, MINNEAPOLIS, MN, 55406
Locations: 108 PEAR ST N, SAINT PAUL, MN, 55104
Locations-Phone: 601-201-9308
Locations-Phone: 651-647-6649
Locations: 240 N 11TH AVE, ROCKRIDGE, MN, 55102
Locations: 3301 OLD VINEYARD RD, LA CROSSE, WI, 54601
Locations: 1413 HAWTHORNE CT, AMES, IA, 50010
Locations: 1000 W VENTURE AVE, MINNEAPOLIS, MN, 55405
Associate IDs: 579-10-0000, WA
MATTHEW S JOHNSON

Name: MATTHEW S JOHNSON
Birth Date: 02/13/1942

AKAs Section
 Phone Listing Section
 Address Fraud Section
 Real Time Vehicles Section
 Business Affiliations Section
 Relatives Section
 Associates Section

5. After you click Add to Graph, the Graph icon will flash and the selected report section objects will be visible on the Graph workspace.

